

Aledo Academy of Ballet's Student Handbook

Director: Caroline Arnold Alexander



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DRESS CODE

****Use Teacher ID code TP 127065 when ordering from discountdance.com****

Class Level	Leotard Color	Leotard Style	Tights	Shoes
Parent and Me Ballet	Pastel Blue	Bloch Girls Short Sleeve Leotard (Bloch CL5602)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Pre-Ballet	Light Pink	Bloch Girls Short Sleeve Leotard (Bloch CL5602)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Primary	Aubergine	Bloch Girls Short Sleeve Leotard (Bloch CL5602)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Ballet 1	White	SoDanca Lory Leotard (SL104) IF NEEDS SMALLER THAN 8-10: SoDanca Flametta (SL114)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Ballet 2	Black	SoDanca Lory Leotard (SL104 - Child) or Loretta Leotard (SL22-Adult)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Ballet 3	Burgundy	SoDanca Lory Leotard (SL104 - Child) or Loretta Leotard (SL22-Adult)	Body Wrappers Total STRETCH Mesh Seamed Convertible Tights Color - Theatrical Pink	Light Pink SoDanca Bliss Stretch Canvas Ballet Shoes
Ballet 4	Sweet Pear	SoDanca Lory Leotard (SL104 - Child) or Loretta Leotard (SL22-Adult)	Body Wrappers Total STRETCH Mesh Seamed Convertible Tights Color - Theatrical Pink	Light Pink SoDanca Bliss Stretch Canvas Ballet Shoes (With Russian Pointe Stretch Ribbon)
Ballet 5	Mint Green	SoDanca Lory Leotard (SL104 - Child) or Loretta Leotard (SL22-Adult)	Body Wrappers Total STRETCH Mesh Seamed Convertible Tights Color - Theatrical Pink	Light Pink SoDanca Bliss Stretch Canvas Ballet Shoes
Ballet 6	Peacock Blue	SoDanca Lory Leotard (SL104 - Child) or Loretta Leotard (SL22-Adult)	Body Wrappers Total STRETCH Mesh Seamed Convertible Tights Color - Theatrical Pink	Light Pink SoDanca Bliss Stretch Canvas Ballet Shoes
Ballet Foundations	Dark Purple or Navy	SoDanca Flametta (SL114)	Capezio Girls Ultra Soft Transition Tights Color - Ballet Pink (Style 1916C)	Pink Bloch Dansoft Leather Full Sole Ballet Shoes
Jazz Contemporary			JAZZ PERFORMANCES ONLY Capezio Ultra Soft Transition Tights Color - Light Suntan (Style 1916)	SoDanca Java Jazz Shoes Color - Caramel Contemporary Socks or Ballet Shoes

TUITION AND FEES

REGISTRATION

Registration for classes is done strictly online. If you are a current or returning dancer, you can register through your Dance Studio Pro Parent Portal. You are **REQUIRED** to have a credit card on file and agree that if you have not paid tuition or other fees, the card on file will be charged on the due dates specified for tuition and performance fees.

REGISTRATION FEE

There is a **NON-REFUNDABLE** Registration Fee of \$45 per student, \$65 per family (max three family members). \$10 per each additional student. This fee must be received to hold a student's spot in class.

TUITION PAYMENT OPTIONS

1. Monthly Tuition

Due on the first weekday of each month, September 1, 2026 through May 1, 2027. The annual tuition is divided into 9 equal payments, so no discount is given for partial months.

AutoPay Enrollment is **required** for Monthly Tuition.

IF YOU WOULD LIKE TO PAY MONTHLY TUITION BY CASH OR CHECK

payment must be turned in to the office prior to the 1st of each month. If check or cash is not turned in **BEFORE** the 1st of the Month then AutoPay will be drafted for that month. **NO EXCEPTIONS**. There will be a **\$20 processing fee** for any payments that are unable to be processed by the DSP Autodraft.

2. Semester Tuition

Due in two equal payments on September 1, 2026 and January 1, 2027.

3. Full Year Tuition

Due by September 1, 2026. Includes 3% Discount.

LATE FEES

All payments are due on the first weekday of each month. Accounts that have not been paid by the 7th of the month will incur a \$10 late fee.

WITHDRAWALS

In the event that a student withdraws during the year, the parent/guardian must notify the front office via email 15 days prior to the 1st of the month. If a student is dropping a class and notice has not been given 15 days prior to the 1st of the month, then payment will be drafted for the upcoming month.

NO REFUND POLICY

Aledo Academy of Ballet will not refund tuition payments, registration fees, or performance fees for any reason. Refunds will not be given for missed or cancelled classes. A student who is unable to take class due to prolonged illness or serious injury may have tuition credit applied to the following month or semester. These credit requests must be applied for in writing and be accompanied by a physician's confirmation of the student's inability to participate in class. To return to class, a dancer must have a physician's release in writing.

PERFORMANCE OPPORTUNITIES

THE NUTCRACKER - (December 10, 2026 - December 12, 2026 @ Truett Auditorium)

- a) All Students are eligible to audition for a children's role in Aledo Ballet Studio Company's The Nutcracker. A Nutcracker Audition Fee will be due at time of registration for the Nutcracker Audition. Auditions will take place on August 13th. More information on how to register for Auditions will come out soon.
- b) If your child receives a role in the Aledo Ballet Studio Company's Nutcracker, a Nutcracker Fee of \$150 and August Tuition will be due no later than **August 17, 2026**
- c) All students that receive a role will begin Nutcracker Rehearsals the week of August 17th through September 4th. Beginning with the Fall Semester rehearsal days may shift. All schedule information will come out at time of registration, so you know in advance what you are committing to.
- d) PreBallet will have the opportunity to perform in our performances of The Nutcracker. A Performance Fee of \$150 will be due no later than September 14, 2026.
- e) Tickets are not included in Performance Fees and will be available for purchase closer to the time of the performances

SPRING STORY BALLET - TBD - (TENTATIVE May 14 & 15, 2027 @ Truett Auditorium)

- a) A Performance Fee will be due NO LATER than January 9, 2027. More information to come on this year's Spring Story Ballet Recital. NO students will be accepted into our Spring Production after January 23, 2027.

Participation in recitals is highly encouraged, however if your student is not going to participate you must relay this to the studio via email PRIOR to January 9th to ensure you will not be charged for the NON-REFUNDABLE Recital Fee.

IF YOU WOULD LIKE TO PAY BY CASH OR CHECK, payment must be turned in to the office prior to January 9, 2027.

- i) 1 Dance (ballet only) - \$160
- ii) 2 Dances - \$240
- iii) 3 Dances - \$320

2026 - 2027 CALENDAR

Aledo Academy of Ballet

2026 to 2027

First/Last Day of Semesters
Studio Closed
Performance/Audition Information
Nutcracker Rehearsal Days

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Academy Dates

August 13th – Nutcracker Auditions (Info to be sent out via email)

August 17th - September 4th – August Nutcracker Rehearsals

September 8th – First Day of Fall Semester

November 20th - November 21st – Sugar Plum Fairy Tea

November 23rd & November 24th – ABSC Dancers Nutcracker Thanksgiving Rehearsals

November 22nd - November 29th – Studio Closed for Thanksgiving Break

December 11th - December 13th – Nutcracker Dress Rehearsals and Performance Dates

December 14th - December 18th – Fall Parent Watch Week

December 18th – Last Day of Fall Semester

December 13th - January 4th – Christmas Break

January 4th – First Day of Spring Semester

January 18th – Studio Closed for MLK Day

March 14th - March 21st – Studio Closed for Spring Break

March 26th - March 28th – Studio Closed for Easter

May 14th - May 15th – TENTATIVE Spring Story Ballet Recital

May 17th - May 22nd – Spring Parent Watch Week

May 22nd – Last Day of Spring Semester

****Note: All Calendar Dates are Subject to Change****

****Please Note:** The holidays listed above have been figured into AAB tuition rates; therefore, no refunds or makeup classes are offered for these days.

For inclement weather we will follow AISD closures. There are no refunds offered for AAB closings due to weather; however, a student can make up a missed class in her/his same dance level or the level below. A dancer should make up the class within two weeks. ******

POLICIES AND PROCEDURES

1. **Students are required to wear their class uniform and appropriate shoes for class. No other attire may be worn in class.**
 - a. It is highly recommended that all dance attire (leotard, tights, shoes, skirts, bags, etc.) be clearly marked with the student's name. Misplaced articles of clothing, jewelry, etc. will be kept in the Lost and Found box for one month. After a month, the Lost and Found box will be cleaned out and all items will be donated.
 - b. **NO jewelry, with the exception of stud earrings, may be worn in class.**
 - c. Hair is **required** to be worn in a ballet style bun for all classes. If hair is too short, it must be pinned away from the face. **NO ponytails, please.**
 - d. Street clothes and street shoes or an appropriate cover-up **must** be worn when outside the studio.
 - e. **Dancers should NOT wear their ballet shoes outside the studio.** Dirt and oils collected on the bottom of the ballet shoes are harmful to the special dance floor in the studios. **This applies to ALL dance shoes.**
 - f. **NO STREET SHOES ARE TO BE WORN INSIDE THE STUDIO.**
2. **Only bottled water** is permitted in class. Please no open containers to prevent spills and damage to the flooring.
3. **Student etiquette is important in creating a positive learning environment for all dancers.**
 - a. Students must turn off cell phones and leave them in their bags in the lobby area. Cell phones should not be used during class transition as this time is solely intended for preparation for the next class and is not a break.
 - b. Students should not return to the lobby **during or between classes** without specific consent of the instructor.
 - c. Food and Drinks are allowed in the lobby area. **Only water bottles with a closable lid** are permitted in the studio area.
 - d. All students are expected to pick up after themselves and help keep the lobby and studio neat and orderly. Students need to remove all trash and personal items from these areas before leaving the building.
4. Aledo Academy of Ballet requires both dancers and parents/guardians alike to adhere to policies in order to keep the studio a secure and safe environment for everyone.
5. Only AAB students and staff are permitted in the studio during class and rehearsals.
 - a. Parents are responsible for their children before classes begin and as soon as they have concluded.
 - b. Students must be picked up promptly after their classes have ended. If parents/guardians are unable to pick up their children on time, or if alternate transportation arrangements are made, the studio must be informed for security reasons.
 - c. Parents assume all responsibility for students who leave the building without supervision

ALEDO ACADEMY OF BALLET

Key Policies and Procedures

Please initial each policy and sign below.

___ COMMUNICATION The studio's primary form of communication is **email**. Be sure to provide the studio a primary email address for studio updates and monthly e-newsletter publications. Parents also may like our Aledo Academy of Ballet Facebook page and request to join our Aledo Academy of Ballet Parent Group on Facebook to receive the latest studio news such as weather closings.

___REGISTRATION All families are **required** to have a credit card on file and agree that if you have not paid tuition or other fees, the card on file will be charged on the due dates specified for tuition and performance fees.

___ MONTHLY TUITION Monthly tuition will be auto drafted on the first of each month, unless a check or cash is turned in prior to the 1st of the Month. There will be a \$20 processing fee for any payments that are unable to be processed by the DSP system. Tuition is based on a full ballet season (September through May) and is divided into 9 equal payments. Full Monthly tuition is charged, regardless of holidays or absences.

___CLASS ATTIRE Students are **REQUIRED** to wear their class dress code leotard, pink tights, and proper shoes in class. **To prevent damage to the special dance flooring, dance shoes should not be worn outside the studio.** Street clothes or appropriate cover-ups must be worn when outside the studio. Sandals should be slipped over ballet shoes before students walk outside.

___HAIR Hair is **REQUIRED** to be worn in a ballet bun for all dance classes. Short hair must be pinned away from the face. **NO ponytails please. Bangs must be pinned back.**

___ ATTENDANCE/ABSENCES In the event of an absence, please notify the studio by email as soon as possible. With advanced notice, make-up classes can be arranged with Mrs. Caroline over email.

___TARDY POLICY Students who are late to class should wait by the studio door for the teacher's invitation to join the class.

___PERFORMANCE FEES **Additional fees include the Nutcracker Performance Fee, Spring Story Ballet Recital Fee.** The Performance Fees are defined on page 4 of the AAB Handbook. All fees are NON-REFUNDABLE once paid.

___PHOTO RELEASE WAIVER I hereby grant, Aledo Academy of Ballet, Aledo Ballet Studio Company, and Sara Grace Photography, permission to use my child's likeness in a photograph, video, or other digital media in any and all of its publications, including web-based publications, without payment or other consideration.

___LEGAL RELEASE By signing this release, I acknowledge the academy policies and understand that my child(ren) is taking classes at their own risk and I agree to hold Aledo Academy of Ballet, its instructors, and/or assignees harmless for any liability, claims on demands for personal injuries, sickness or death as well as for expenses due to loss or damage to personal property while on or around the premises. By signing this form, I agree that all tuition and related fees are not refundable and not transferable.

___ 2026-2027 ALEDO ACADEMY OF BALLET STUDENT HANDBOOK I have read the student handbook and our family will adhere to all policies and procedures contained in the handbook.

Parent/Guardian Signature: _____ Date _____

Student Name(s): _____

